



**NORTHERN VIRGINIA CORVETTE CLUB**

**BY-LAWS**

**October 2017**

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## **ARTICLE I - NAME AND PURPOSE**

### **Section 1. Name**

This organization shall be known as the Northern Virginia Corvette Club.

Within these By-Laws, the Northern Virginia Corvette Club may be known as "NVCC" and or "the Club".

The mailing address shall be Post Office Box 3458, McLean, VA 22103.

### **Section 2. Purpose and Objective**

The purpose and objective of NORTHERN VIRGINIA CORVETTE CLUB shall be to:

- A. Promote the ownership of Chevrolet Corvettes and safe motoring.
- B. Foster a positive image of Corvette owners and Corvette enthusiasts.
- C. Provide NVCC members with opportunities to participate in charitable, sporting, recreational, social and technical events based on their ownership of America's only true sports car: Corvette.

### **Section 3. Emblem and Logo**

The NVCC emblem shall contain thereon the inscription "Northern Virginia Corvette Club".

The NVCC logo shall contain thereon the inscription "Northern Virginia Corvette Club" with an image of the Chevrolet Corvette crossed flags and include the inscription "Est. 1969".



## **ARTICLE II - OFFICERS AND THEIR RESPONSIBILITIES**

### **Section 1. NVCC Elected Officers**

NVCC membership shall nominate and elect officers, known as the COUNCIL, to serve in the following positions, The President, Vice President, Secretary, Treasurer, and Officer-at- Large. The National Council Corvette Clubs (NCCC) Governor is an Appointed Position.

Nominations and elections will be made in accordance with the provisions of Article VII of these by-laws.

## **Section 2. Term of Office**

The term of office shall consist of one year, starting January 1st and ending December 31st. Elected officers may serve no more than three consecutive terms in a particular office.

## **Section 3. President**

The President shall conduct all official meetings and supervise all official NVCC functions and activities. The President shall be aware of, and responsible for, all official NVCC correspondence. Along with the Treasurer, the President shall have signature authority on the Club checking account, access to any Club safety deposit box, and access to any Club credit/debit card; signature authority shall not reside in the same household. The President shall greet all new members and applicants. If an elected officer leaves the NVCC for any reason, the President shall instruct the Officer-at-Large to temporarily fill the vacated position for a period not to exceed 90 calendar days. If the next scheduled election is not within 90 calendar days, the President shall schedule a special election to fill the vacated position. The President shall assist the Vice President in ensuring that all appointed committee groups are carrying out their responsibilities and will assist them when necessary. The President is expected to attend NVCC functions and activities.

## **Section 4. Vice President**

The Vice President shall assume the duties and responsibilities of the President whenever the President is unable or incapable of performing in that office. The Vice President shall oversee the activities of all NVCC committees. The Vice President is expected to attend NVCC functions and activities.

## **Section 5. Secretary**

The Secretary shall record the minutes of all NVCC meetings and keep an accurate written or electronic file copy of those minutes for future reference. The Secretary is responsible for the preparation of all official correspondence and any other material deemed necessary by NVCC. Examples of these materials include: NVCC business meeting minutes, Council minutes, and any attached Treasurer's Reports, and the by-laws. The Secretary shall securely preserve all records and correspondence of value and transfer these materials to his or her successor upon the expiration of the Secretary's term of office. The Secretary is expected to attend NVCC functions and activities.

## **Section 6. Treasurer**

The Treasurer shall be responsible for the receipt, care, and disbursement of NVCC funds. At the end of each month, the Treasurer shall prepare a monthly financial report which shall be made available at the monthly business meeting and at Council meetings. Along with the President, the Treasurer shall have signature authority on the Club checking account, and access to any Club credit/debit card. The Treasurer shall deposit all funds within ten calendar days of receipt. The Treasurer shall assist the Historian in the ordering and sale/distribution of "store items" such as caps, shirts, decals, etc. The Treasurer is expected to attend NVCC functions and activities.

## **Section 7. Officer-At-Large**

The Officer-At-Large shall be familiar with the duties and responsibilities of all NVCC officers to be able to temporarily (not to exceed 90 calendar days) assume those duties whenever necessary. The Officer-At-Large shall act as Parliamentarian at meetings. The Officer-At-Large is expected to attend NVCC functions and activities.

## **Section 8. National Council of Corvette Clubs (NCCC) Governor**

The NCCC Governor shall serve as the NVCC's official NCCC representative and is an NVCC officer. The NCCC Governor shall be nominated and appointed by the Council not later than January 1 of each year. The NCCC Governor shall perform the following duties:

- Represent NVCC at all NCCC meetings.
- Coordinate with the Treasurer and Membership Committee chairperson to ensure that NCCC dues are timely submitted.
- Work with the newsletter editor and webmaster to ensure that NCCC event information is published in a timely manner.
- Coordinate the receipt and distribution of NCCC materials to NCCC members within NVCC.
- Coordinate with the appropriate committee chairpersons to ensure that NVCC sponsored NCCC events adhere to NCCC regulations.
- The NCCC Governor is expected to attend NVCC functions and activities.

# **ARTICLE III - COUNCIL**

## **Section 1. General**

**A. Composition:** The Council shall consist of all NVCC officers (including the NCCC Governor), the immediate past President, all committee chairpersons, and appointed positions.

**B. Functions** the Council shall make advisory decisions regarding all NVCC functions, disputes, and infractions of NVCC or NCCC by-laws. Council advisory decisions will be determined by a majority vote of Council members present at the meeting. A majority of the Council members must be present to conduct a vote.

## **Section 2. Council Membership Termination**

**A. Authority-** The Council may vote to expel any member of the Council.

**B. Grounds for Expulsion-** Expulsion from the Council shall be considered if a Council member continually violates NVCC by-laws or NCCC regulations, or fails to satisfactorily perform the duties of his or her office.

**C. Vote-** The motion to expel must receive an affirmative vote from a minimum of 80% of voting Council members. A minimum of five Council members must be present to conduct this vote. The accused Council member will be required to absent themselves during the vote. Any Council member facing expulsion has the right to address the Council before a vote is taken. If the Council votes to expel a Council member, a motion will be voted on at the next regularly scheduled business meeting. The motion to expel must receive an affirmative vote from a minimum of 80% of NVCC members attending the business meeting. Any Council member facing expulsion has the right to address the general business meeting before a vote is taken. The individual facing expulsion will be required to absent themselves during the vote. Notice of such an upcoming vote shall be prominently displayed in the Newsletter before the scheduled business meeting.

### **Section 3. Approval of Membership Applications**

**A. General-** The Council shall consider and vote on applicants for membership. A valid application consisting of a signed application and payment of the initiation fee must be submitted to the Membership Chair before membership is considered.

**B. Vote-** A minimum of five Council members must vote on an applicant. To be approved, the applicant must receive an affirmative vote of at least 80% of the voting Council members. Any Council member may immediately request a second vote to be held at the next Council meeting for any applicant receiving a negative vote.

**C. Notification-** After an affirmative vote on an applicant, the Vice President shall notify the Secretary, Treasurer and Membership Committee Chairperson within five calendar days of such approval. After a final negative vote on an applicant, the Vice President shall notify the Membership Committee Chairperson within five calendar days.

### **Section 4. Approval of Reimbursements**

**A. General-** The Council shall decide if and how much reimbursement of expenses shall be made for a planned function. The amount will be paid out of the treasury when approved and supported by receipts or other documentation. Chairpersons are authorized to spend a maximum of \$100.00 per event on previously authorized activities without prior Council approval. Reimbursements must be approved by at least 51% of the voting Council members.

**B. President-** The President is primarily responsible for ensuring that the interests and business of the NVCC are conducted in a cost-efficient and timely manner. As such, the President is authorized to either personally spend or delegate the expenditure of a maximum of \$250.00 without prior Council approval. The President shall document all expenditures and submit a record of these expenditures to the Treasurer not later than the next regularly scheduled business or Council meeting.



## **ARTICLE IV – COMMITTEES AND DUTIES**

### **Section 1. General**

**A. Permanent Committees-** Each permanent committee is composed of a chairperson, and committee members who are responsible for the committee's operations. The Council shall review all events proposed by a committee.

**B. Permanent Chairpersons-** The Council shall solicit volunteer committee chairpersons from the NVCC membership immediately following elections in November, and the selection process shall be completed as soon as practicable. Chairpersons are discouraged from serving on more than two Committees at any one time. Chairpersons are responsible for scheduling, organizing, and overseeing all committee functions and activities. They shall submit a preliminary cost estimate to the Council for each planned activity at the January Council meeting. A more detailed cost estimate shall be submitted to the Council for final approval at least 30 days prior to the scheduled event. No NVCC money may be spent without prior Council approval. Receipts must be submitted to the Council if reimbursement is expected from the Treasury. Each chairperson shall take responsibility (when applicable) for the following actions:

- Familiarity with and enforcement of NVCC regulations pertaining to their subject areas.
- Responsible for marketing and promoting their event.
- All Committee Chairpersons shall coordinate (when applicable) with Social Events/Social Media Committee, Newsletter Editor, and the Webmaster to ensure proper and timely advertisement of upcoming events.
- Planning to ensure an adequate number of workers are present to conduct events.
- Proper use and safeguarding of all NVCC equipment used during the event.
- Submission of a newsletter article or a report on their event to the Newsletter Editor within 10 days after the event.

**C. Temporary Committees and temporary chairpersons-** The Council may call for a temporary committee to be established if a special short-term project may be required.

### **Section 2. Autocross Committee**

The Autocross Committee is responsible for the scheduling, organizing, and supervision of all NVCC autocrosses, High Performance Driving Events (HPDE), Tire Rack Street Survival (TRSS), and other speed events. It is the responsibility of the committee to establish a budget and fees for each event, set up and map out the course, and to establish procedures and guidelines for each event.

### **Section 3. Concours Committee**

The Concours Committee is responsible for the scheduling, organizing, and supervision of all NVCC sponsored concours and "Fun Shows" in accordance with NCCC requirements if the event is to be sanctioned.

### **Section 4. Membership Committee**

The Membership Committee is responsible for reporting membership statistics and to develop, maintain, and distribute information about the NVCC, including meeting and introducing prospective members, informing prospective members about the NVCC, and assisting prospective members with membership requirements.

The Membership Chairperson shall monitor and notify prospective members in a timely manner concerning their status during the initiation period, and of the Council's determination regarding their application for full membership and work closely with the Governor to assure that each NCCC application is processed and accounted for.

The Membership Chairperson shall coordinate with the webmaster for incorporating dues rates within the membership payment section in accordance with dues rates approved by Council. The Membership Chairperson shall send new members full membership invitation letter with website payment link and other payment options for both NVCC dues identified in Article IX Section 4 and the current NCCC dues within ten calendar days of their acceptance into the NVCC. The Membership Chairperson shall ensure that annual dues renewal notices and reminders are mailed out or electronically transmitted to members at least 45 calendar days prior to November 1st to accommodate payment of NVCC and NCCC dues by November 1st.

The Membership Chairperson shall maintain current NVCC member application forms, current NVCC application forms, a current list of all past and present NVCC members, and make these lists readily available to all NVCC members.

NVCC Membership Chairperson shall be responsible for tracking collection of members' dues by November 1st of each year, and coordinate with Treasurer and NCCC Governor on submission of annual dues and applications to NCCC by December 1st each year.

### **Section 5. Newsletter Committee**

The Newsletter Committee shall consist of a Chairperson/Editor, the NCCC Governor, and the Chairpersons of all other NVCC committees. All NVCC members are encouraged to submit articles to the Newsletter Editor. All articles must be approved by the Newsletter Editor. The Newsletter Editor is responsible for ensuring that the newsletter is compiled and electronically posted to the NVCC website at least one day prior to the monthly General Business Meeting.

## **Section 6. Social Events/Social Media Committee**

The Social Events/Social Media Committee is responsible for scheduling, organizing, and overseeing NVCC social events such as the annual banquet, picnic, assisting as needed with cruises, charity events, fund raising activities and other social gatherings not covered by the Rallye Committee, Autocross Committee, and Concours Committee. The Social Events/Social Media Committee also provides publicity outreach to other Corvette clubs, corvette/car related websites, and the general public via literature/flyers, radio, television and newspapers. Event Planners are also considered part of the Social Events/Social Media Committee. The Committee includes two chairpersons.

Social Events Chair: The Social Events Chair coordinates and promotes Club events internally and externally via non-social media publicity; the Chair is responsible for listing and updating upcoming Club events throughout the year, and informing membership of changes via email, and printed handouts at GBMs. Calendar updates are to be sent electronically to the newsletter Chair, the webmaster, and the social media chair for publication on the Facebook page. The Social Events Chair shall be the point-of-contact for event updates and will coordinate events to occur at a minimum of every two months. The Social Events Chair shall be the point-of-contact for other Corvette and car clubs to coordinate and/or promote Club activities, including joint activities. The Social Events Chair will actively promote Club events on car show and civic websites, newspapers, television, radio stations, and vendors.

Social Media Chair: The Social Media Chair is responsible for managing the Club presence on social media and promoting the Club through social networking sites including Facebook, Instagram, Twitter, and other similar social media/community sites by posting any relevant NVCC or Corvette-related events, activities, articles, discussions, photos, and others as needed. The Chairperson shall manage NVCC's use/presence for such sites as SurveyMonkey, Dropbox, and motorsportsreg.com.

Event Organizer(s): For each event, one or two persons shall serve as the Event Organizer. The Event Organizer shall plan the event, coordinate related activities, reserve facilities, publicize the event with the help of the Social Events Chair, and work with the Treasurer to establish a budget when needed, with NVCC Council's approval. Event planners will be reimbursed to help offset out-of-pocket expenses associated with "Cruise Events" at the rate of \$2.50 per mile for each "cruise mile" not to exceed \$100.00. The rate for reimbursement will be review by the NVCC Council at the annual budget meeting held in January of each year.

## **Section 7. Website Committee**

The Chairman of this committee shall serve as Webmaster and shall exercise management and control of the NVCC website.

The Website Committee shall consist of a minimum of 2 (preferably 3) individuals who will be responsible for the day-to-day maintenance and content of the

Website and the Forum, and who will have complete access to all databases and content of the site.

Duties of the Webmaster shall include, but not be limited to, the following:

- Reviews information on the NVCC website to assure accurate and timely information is posted and represents the official club position.
- Reviews the design of web authors proposed pages to ensure overall professional appearance.
- Provides design and content guidance to web authors as needed.
- Adds updated and new webpages in a timely manner.
- Works with web service provider to resolve hardware and software problems associated with the website.
- Ensures links are operational and webpage errors are quickly resolved.
- Ensures that there is NO inappropriate information or content on webpages.

## **Section 8. Rallye Committee**

The Rallye Committee shall schedule, organize, and supervise all NVCC rallyes. The Committee shall consist of the Chairman and the Rallye Masters who will host the events for the year. The Rallye Masters shall be responsible for conducting their event. This shall include mapping out their course, identifying questions, scoring participants and identifying all items in a rallye that contribute to the calculation of points and final place finishes. The Rallye Master shall submit a newsletter article on their event to the Newsletter Committee within 10 days after the event. Rallye Masters will be reimbursed to help offset their out of pocket expenses at the rate of \$2.50 per mile for each "rallye mile" not to exceed \$100.00. The rate for reimbursement will be reviewed and set by the NVCC Council at the annual budget meeting held in January of each year.

## **Section 9. Historian**

The Historian shall serve as a liaison between technical and social aspects of the club with a focus on preserving the club history. This archive may be hard copy or soft copy, including but not limited to pictures, video, web content and newsletters. It shall also be the duty of the Historian to attend Council Meetings, create and offer trivia questions at the General Business Meetings and serve in administrative capacities as seen fit by the Council. The Historian (in conjunction with the Treasurer) shall assist in the ordering and sale/distribution of "Store Items" such as caps, shirts, decals, etc.

## **Section 10. Chief Instructor**

The Chief Instructor will oversee development and maintenance of curriculum for various events, including TRSS, TRSS-Instructor Clinic and HPDE's. The CI will also promote continuation of the Tire Rack Street Survival, work with Committee Chairs to organize and implement various Car Control and High-Performance Driving Events (HPDE's), and coordinate with the Regional Competition Director (RCD) (via the Governor) to facilitate certification of driver candidates for High Speed

Licensure (HSL) for competition throughout NCCC events. Qualifications for this position shall include a willingness to instruct a varied number of students at events, work with club event organizers to find locations and dates for events, work to promote NVCC driving events to the community, create and maintain engaging training material for drivers of all ages and abilities. The CI shall be an NVCC / NCCC member in good standing, holding a NCCC HSL, with at least two (2) years of instructing experience.

## **Section 11. NCM Ambassador**

The purpose of the Ambassador Program is to provide Corvette clubs/organizations a two-way communication link to the NCM. This program provides several opportunities to offer support through participation and involvement in the functions of the Museum.

Each participating Corvette club/organization will nominate/select an "Ambassador" to act as the liaison of that club/organization to the National Corvette Museum. The person selected to be an "Ambassador" will have a distinct interest in the success and future of the Museum and be at least an active Individual member of the NCM.

The Ambassador's mission will be that of receiving and disseminating the most current and correct information from the Museum, and to convey that information to their local Corvette club/organization. The Ambassador will act as a Museum representative to promote and solicit support for the Museum through promotional activities and encourage other Corvette enthusiasts to join the Museum. Additionally, the Ambassador will be the voice of the Corvette club/organization, communicating concerns, ideas and suggestions to the NCM.

## **ARTICLE V - TREASURY**

### **Section 1. Fiscal Year**

The fiscal year shall begin on January 1 and end on December 31.

### **Section 2. Financial Reports**

The Treasurer shall compile a financial report on a monthly and annual basis. This report will include itemized accounting, line item listings, and as appropriate, narrative descriptions of all funds received and disbursed and the current treasury balance.

### **Section 3. Financial Records**

The Treasurer shall maintain records of all funds spent and received for NVCC activities such as: parties, rallies, autocrosses, Concours (shows), and memberships. Financial records may be reviewed by any dues-paying member. A review of the prior year's financial records shall be conducted between the outgoing Treasurer and the newly-elected incoming Treasurer. This review shall be completed prior to February 15.

## **Section 4. Reimbursements**

Any NVCC fund expenditures must be approved in advance by the Council. Receipts must be submitted to the Treasurer before reimbursement is considered. Large reimbursements (\$100.00 or more) or recurring reimbursements must be approved by a majority of the Council. The newly elected officers must obtain proper authorization from the club's financial institution within 15 calendar days of assuming office. The outgoing Treasurer will work with the incoming Treasurer to assist in a smooth transition in gaining access to all NVCC accounts, and the NVCC credit/debit card.

## **Section 5. Contracts**

Contracts may be entered into for various purposes, when the following conditions are met:

Council must review and approve budget for contract in advance.

A written contract is provided in advance of any expenditure of NVCC funds.

Two Council members, generally President and Treasurer, must review, agree to, and sign the contract.

An executed copy of the contract, signed by all parties, shall be retained for club records by the President.

# **ARTICLE VI - ELECTIONS**

## **Section 1. Regular Elections**

**A. Nominations-** Nominees must be dues-paying members in good standing. Nominations for all offices shall be received during the regularly scheduled October and November business meetings. Notice of upcoming nominations shall be prominently displayed in the September and October newsletters. Nominations shall be closed at the adjournment of the October meeting and reopened at the November business meeting. Nominations shall be opened for each office, accepted, and closed. All candidates shall be offered equal space in the November newsletter.

**B. Elections-** Elections shall be held immediately after nominations are closed at the regularly scheduled November business meeting. Nominees shall be asked to remove themselves from the meeting area during the vote. Voting shall normally be accomplished through a show of hands, or a voice vote. The Council may determine that voting shall be accomplished via written ballot. All voting shall be supervised by Council members. All election results shall be immediately announced at the November business meeting and election results shall be prominently posted on the NVCC website and displayed in the January newsletter.

**C. Special Elections-** Special elections may be called by the Council at any time to fill a vacant NVCC elected office. Seven-day advance notice of an upcoming election shall be provided to the membership by special notice, in the newsletter and/or on the NVCC website. The election shall be held at the next business meeting following a seven-day advance notice.

## **ARTICLE VII - LIABILITY**

### **Section 1. Personal Liability**

All persons or corporations extending credit to, contracting with, or having any claim against the NVCC or its officers, shall look only to the funds and property of the NVCC for payment of any such contract or claim, or for payment of any debt, damage, judgment or decree. Neither NVCC members nor NVCC officers, past, present, or future, shall be personally liable for any moneys that may be due to, or payable by, the NVCC.

## **ARTICLE VIII - MEMBERSHIP**

### **Section 1. Active Member**

**A. General-** Active members are entitled to attend all NVCC and NCCC functions, hold NVCC offices, accumulate yearly NCCC points, vote in NCCC elections, and receive all other NVCC and NCCC benefits, both stated and implied.

**B. Eligibility-** To become an active member of the NVCC, an individual must:

Own a Corvette.

Possess a valid operator's license.

Submit an application for membership and pay a non-refundable initiation fee upon submission of the application.

Participate, during the four-month period immediately following the submission of an application for membership and payment of the initiation fee, in at least two NVCC functions. Unless waived by a majority vote of the Council, one of these functions must be a business meeting and one must be a non-meeting function.

Complete and submit a NCCC Application Form to either the Membership Chair or the Treasurer.

The Council will shall review membership applications and vote on acceptance within four weeks of their submission.

**C. Responsibilities-** To remain an active member, an individual must:

Pay annual dues for the following year, no later than November 1.

Abide by the NVCC by-laws.

Unless subject to the provisions of Subsection D, join the NCCC and abide by the NCCC by-laws.

Maintain ownership of a Corvette. If an active member no longer owns a Corvette, the member should obtain another Corvette within six months. Failure to obtain another Corvette within this time period shall automatically result in the membership status converting to Associate Member ("Enthusiast") with no refund of membership fees.

**D. Exemption from NCCC- to retain active membership in the NVCC but be exempt from the requirement to join the NCCC, an individual must:**

Demonstrate that they have been a member of NVCC since at least January 1990.

Demonstrate that they have not been a member of NCCC since January 1990.

Maintain their active membership in the NVCC. Any lapse in membership due to nonpayment of dues or termination shall void their exempt status.

## **Section 2. Spousal/Spousal Equivalent Members (SSE)**

**A. General** Spousal/spousal equivalent (SSE) members shall have all the privileges of an active member.

**B. Eligibility-** To become an SSE member of the NVCC, an individual must:

Be a spouse or "significant other" to a dues-paying member in good standing of NVCC.

Submit an application for membership and pay a non-refundable initiation fee upon submission of the application.

Participate, during the four-month period immediately following the submission of an application for membership and payment of the initiation fee, in at least two NVCC functions. Unless waived by a majority vote of the Council, one of these functions must be a business meeting and one must be a non-meeting function.

Complete and submit a NCCC Application Form to either the Membership Chair or the Treasurer.

The Council shall review membership applications within four weeks of their submission.

**C. Responsibilities-** To remain an SSE member, an individual must:

Abide by the NVCC by-laws.

Join the NCCC and abide by the NCCC by-laws.

## **Section 3. Honorary Members**

**A. General-** Honorary members are entitled to all the rights and privileges of active members. Honorary members' NVCC and NCCC dues are paid by the NVCC.

**B. Eligibility-** To become an honorary member of the NVCC, an individual must:

Be an immediate past president of NVCC, or; have made an exceptional contribution to the NVCC. Individuals considered because of their exceptional contributions must be voted an honorary member by a majority of the NVCC membership in attendance at a regularly scheduled business meeting.

## **Section 4. Associate Membership ("Enthusiast")**

**A. General-** Associate members are entitled to attend all NVCC functions, and receive all other NVCC benefits, both stated and implied, with the following exceptions:

Associate members are not required to own a Corvette.



Associate members are eligible to be members of NVCC and are eligible to receive NCCC benefits.

Associate members shall not hold NVCC or NCCC elected offices or committees.

Associate members may accumulate yearly NCCC worker and competition points.

Associate members are not eligible to vote in NVCC or NCCC elections.

**B. Eligibility-** To become an associate member of the NVCC, an individual must:

Be a Corvette enthusiast and show interest in NVCC events.

Possess a valid operator's license.

Submit an application for associate membership and pay a non-refundable initiation fee upon submission of the application.

Participate, during the four-month period immediately following the submission of an application for membership and payment of the initiation fee, in at least two NVCC functions. Unless waived by a majority vote of the Council, one of these functions must be a business meeting and one must be a non-meeting function.

Complete and submit a NCCC Application Form to either the Membership Chair or the Treasurer.

The Council will shall review membership applications and vote on acceptance within four weeks of their submission, at which time NCCC and NVCC dues payments must be paid.

## **Section 5. Annual Dues**

**A. NVCC Dues Assessment-** The Council shall determine the appropriate amount of annual NVCC dues. The sole basis for this determination shall be the requirement to maintain the financial well-being of the NVCC.

**B. Active Members-** NVCC and NCCC dues for the prospective year must be paid in full prior to the 1st of November of each year.

**C. SSE Members-** NVCC and NCCC dues for the prospective year must be paid in full prior to the 1st of November of each year. SSE members shall be assessed dues equal to one-half of the NVCC's prevailing dues rate.

**D. Honorary Members-** NVCC and NCCC dues for honorary members are paid in full by the NVCC.

**E. Associate Members-(Enthusiast)** NVCC and NCCC dues for the prospective year must be paid in full, prior to the 1st of November of each year. NCCC dues for Associate members are the same as Active members.

**G. Nonpayment of Dues-** Membership dues must be paid no later than November 1st of each year. The Membership Chairperson will bill each member not later than 45 days prior to November 1st. Individuals who have not responded to this billing by November 1st will have their memberships terminated. Terminated members may resubmit an application after January 1 and pay the NVCC and NCCC initiation fees to be reinstated as NVCC members.

**H. The dues paid run from January 1st to December 31st each year. Dues paid after September 1st are good for the balance of the current year and an automatic renewal for the new renewal period that starts around October.**

**I. Active Members** who belong to NCCC through another NCCC member Club (and can provide proof of NCCC membership) will only be required to pay NVCC dues at both initiation and annual renewals.

### **Section 6. NCCC Dues**

**Primary-** Currently the dues for Primary member are: \$35.00 initial membership fee for a new member and \$25.00 for a renewing member.

**Spouse/Companion-** Currently the dues for Spouse/Companion membership are: \$10.00 initial fee and \$10.00 for renewals.

**Dependent Member** – Currently the dues for Dependent membership are \$10.00 for initial fee and \$10.00 for renewals. A dependent member is defined as the child of any Primary or Spouse member who is between the ages of 16 and 21, or between the ages of 16 and 26 and also a full time student whose principle place of residence (not school residence) is the same as the Primary member. Note: for this type of membership, the date of birth must be filled in on the application form in the spaces provided.

**Lifetime Members** – to qualify, an applicant must be a current NCCC member. Lifetime Members are all Primary Members. There is no Spouse/Companion status. The Lifetime dues are a one-time fee of \$300.00 if a current member and a one-time fee of \$335.00 if a new member.

**Members at Large (MAL)** – Currently the dues for a MAL Primary membership are: \$35.00 initial fee for a new member and \$25.00 for a renewing member. Currently the dues for a MAL Spouse/Companion membership are: \$10.00 initial fee for a new member and \$10.00 for a renewing member. MAL, any person who is not a member of a recognized club but who otherwise meets the requirements of membership may become a Member At Large. Any requests for such status shall be directed to the Regional Membership Director or the VP of Membership. Members At Large shall not be entitled to vote or hold office in the Corporation.

## **ARTICLE IX - SPONSORSHIP**

### **Section 1. Limitations and Compensation**

Club sponsorship shall be limited to one Sponsor. NVCC's Club Sponsor will be selected by the Council. The Council shall determine the Sponsor's fee (in terms of monetary contributions, products, and services).

Individual NVCC events may be sponsored by individuals or organizations in addition to the Club Sponsor. The Council shall determine the contribution level necessary to become an event sponsor (either via monetary donation, or products or services to be provided for the event).

## **Section 2. Rights and Privileges**

The NVCC Club Sponsor shall have all rights and privileges of associate members except that they cannot hold office or vote on NVCC or NCCC matters.

## **Section 3. Support**

All NVCC members are urged to patronize our Club Sponsor whenever possible. In addition, our Club Sponsor is urged to attend events, when possible, as well as to periodically contribute door prizes and offer discounts to members.

## **Section 4. Identification**

The name of NVCC's Club Sponsor shall be printed in every copy of the newsletter, and be prominently displayed on the NVCC website, and displayed at each event, when possible. Event sponsors and/or other businesses and organizations which contribute significantly to NVCC (either monetarily or in-kind), at the discretion of the Council, may be acknowledged in the newsletter and/or on the NVCC website.

## **Section 5. Liaison**

The President shall serve as official liaison to the NVCC Club Sponsor.

# **ARTICLE X - NEWSLETTER AND WEBSITE**

## **Section 1. Mandatory Information**

The newsletter will shall be written, edited, assembled, and distributed each month at least seven calendar days prior to that month's regularly scheduled business meeting. It shall be available both in print at general meetings as well as and posted on the NVCC website. It shall contain, at a minimum, the following:

- A cover containing the NVCC emblem and the official return address.
- A list of the current NVCC officers and all committee chairpersons.
- An article (minimum of one paragraph) describing each NVCC function which took place during the prior month.
- A "Calendar of Events" reserved for information on upcoming events (i.e., NCCC sanctioned events) of possible interest to NVCC members.
- A list of sponsor contacts and information regarding its contributions to NVCC.
- A membership section that lists new applicants, new members, or states that no new applicants are currently under consideration.

## **Section 2. Additional Information**

Additional information contained in the newsletter may include the following:

- Articles concerning Corvette maintenance, accessories, events, and other items of interest to members.

- Information of a classified nature (wanted/for sale) and advertising from members and sponsors.

### **Section 3. Newsletter Advertising**

Paid advertising space shall be made available to members, non-members, and club sponsors, subject to the following:

- There should be a maximum of two pages of advertising per newsletter.
- Advertising from non-members who are not club or event sponsors must be automotive related.
- Any event sponsor who makes a payment in excess of \$250, or who contributes goods and services valued at \$500 or more, is entitled to a free ¼ page newsletter advertisement at no additional cost.
- If an event sponsor's contribution exceeds \$500 in cash or \$1,000 in goods/services, the NVCC Council reserves the right to grant additional free advertising space. The amount of additional free advertising space is at the discretion of the NVCC Council, and will be decided by majority vote.

Rates for advertising space in the newsletter will be determined by the NVCC Council at the annual budget meeting held in January of each year. Payments for advertising are to be collected by either the newsletter editor or the Treasurer in advance of the newsletter deadline for each month.

### **Section 4. Website Advertising**

Advertising space on the NVCC website shall be available to club sponsors for a fee established by Council.

The NVCC webmaster shall be responsible for downloading and posting sponsor information and forwarding all fees collected to the Treasurer.

Sponsor advertisements shall be reviewed annually by the webmaster. Ads for sponsors that have not provided support to NVCC within a 12-month period shall be removed.

## **ARTICLE XI - MEETINGS**

### **Section 1. Business Meetings**

#### **A. Robert's Rules of Order**

The rules contained in the current edition of Robert's Rules of order shall govern all meetings to which they are applicable and in which they are not inconsistent with these By-Laws

**B. Time and Place-** The regularly scheduled business meetings shall be held on the fourth Tuesday of each month (except December) at the Club Sponsor's location, or at a specified date and location determined by the Council.

**C. Attendance-** The General Business Meetings (GBM) are open to all members, sponsors, applicants, individuals interested in joining the NVCC, and invited guests, event sponsors and vendors.

## **Section 2. Council Meetings**

### **A. Robert's Rules of Order**

The rules contained in the current edition of Robert's Rules of order shall govern all meetings to which they are applicable and in which they are not inconsistent with these By-Laws

**B. Time and Place-** The regularly scheduled council meetings shall be held on the second Tuesday of every month at a location determined by the Council. Cancellation of meetings can be made by a majority of council members and should be reported at the business meeting or in the newsletter immediately before the council meeting.

**B. Attendance-** Council meetings are open to all NVCC members.

## **ARTICLE XII - EVENT RULES**

### **Section 1. Competitive Events**

As an NCCC-sanctioned club, the NVCC will conduct all competitive events according to the appropriate NCCC regulation pertaining to that event. This rule will be in effect whether not a particular NVCC event was sanctioned by the NCCC. The following events are classified as competitive:

Concours d'Elegance

Autocrosses

Rallyes

Drag Races

Speed Events (e.g. sprints, road races)

### **Section 2. Non-Competitive Events**

The NVCC will be responsible for generating rules and regulations for all non-competitive events. The following event(s) are classified as non-competitive:

Teen Driving Schools

Car Shows (e.g. Cruise-In)

Picnics

Social Gatherings

High Performance Driving Events (HPDE)

Car Control Clinics (C<sup>3</sup>)

## **ARTICLE XIII - NVCC BY-LAWS**

### **Section 1. Maintenance**

The Secretary shall be responsible for maintaining current copies of the by-laws and for distributing copies of changed pages when revisions occur.

The current version of the NVCC By-Laws shall be maintained on the NVCC website, available in a "members only" location.

### **Section 2. Distribution**

The Secretary is responsible for distributing copies of the current NVCC by-laws to all active, SSE and honorary members.

### **Section 3. Amendments**

A. Proposals- Proposed amendments may be presented orally or in writing at any council or business meeting.

B. Council Review- the Council shall review any proposed amendments during the next council meeting following the date of the proposal.

C. Notification of a Vote- Proposed amendments and notice of an upcoming vote on these amendments at a regularly scheduled business meeting shall be printed in two consecutive newsletters prior to the scheduled vote, and will be posted on the website.

D. Members' Vote- The by-laws can be amended by a vote of two-thirds (2/3) majority of the members present during a regularly scheduled business meeting (GBM).

E. Publication- All approved amendments shall be printed in the newsletter for two consecutive months following the meeting at which the amendments were passed, and will be posted on the website.

## **ARTICLE XIV - INTELLECTUAL PROPERTY**

### **Section 1. Ownership and Consent**

NVCC Members and Council who draft, develop, prepare, create, etc., material on behalf of NVCC and for the benefit of NVCC, including but not limited to: text, images, photos, videos, graphics, websites, posters, banners, letters, programs, instructional materials, awards, etc., shall do so of their own free will, without expectation of personal ownership, copyright, or monetary compensation from NVCC unless previously reviewed and approved by Council.

### **Section 2. Compensation**

When previously agreed to and approved by Council, members may be compensated or reimbursed for costs and expenses associated with preparation of materials for the benefit of NVCC that are documented and deemed fair and reasonable.

## **ARTICLE XV – NONDISCRIMINATION**

Neither the NVCC nor any subordinate element thereof, shall discriminate against any member, or applicant for membership, continuation of membership, disciplinary matters, participation in activities or events, or the holding of elective office, on the basis of race, creed, sex, or national origin. The minimum age for the eligibility to hold office on the Council shall be eighteen (18) and otherwise in accordance with the laws and statutes of the Commonwealth of Virginia.

## APPENDIX – CLUB AND SPONSOR LOGOS

